SAN BERNARDINO COUNTY PROBATION DEPARTMENT JUVENILE JUSTICE COORDINATING COUNCIL

Probation Administration, 175 West Fifth St., 4th Floor, Room 401 April 23, 2019

CHAIR: Chief Michelle Scray Brown (909) 387-5693

COORDINATOR: Dana Smith-Lacy, DDII (909) 387-5918

PRESENT: Edward Barry, Jennifer Canady, Amber Carpenter, Jill Gregory, Mark Hubbard, Rebecca Irwin, David McClain, Julie Peterson, Dana Smith-Lacy, Henry Rosas, Cheryl St. Louis, Madelyn Viviano, Claudia Walker, Cynthia Wallace-Guerrero, Scott Wyatt, Jeany Zepeda.

Absent: Michelle Scray-Brown, Jane Canu, Deb Donnelly, Randy Elphic, Don English, Christopher Gardner, John McMahon, Agnes Murray, Honorable Judge Pace, Don Pezza, Daniel Silverman, Thomas Sone.

TOPIC	DISCUSSION	ACTION
Welcome & Introductions	Ms. Smith-Lacy- Called the meeting to order at 2:07 pm. Ms. Smith-Lacy- Advised all in attendance that the Chief was not able to attend the meeting today.	
Review & Approval of Minutes	Motion to approve meeting minutes from January 22, 2019 and Emergency Meeting on March 12, 2019.	1st motion to approve: Scott Wyatt 2nd motion to approve: Jill Gregory
Financial Report	Mrs. St. Louis- Reported a review of operating costs and expected revenue. (handout given to committee for review) We are spent down to 66-68% and will be at about 94% by year end.	
Presentation- District Attorney's Office by Jill Gregory	 Ms. Gregory- Presentation reviewing the changes in the District Attorney's Lets End Truancy (L.E.T.) Unit since the expansion. Prior to the expansion we had three (3) Deputy District Attorney's. We now have seven (7) on staff. Attending more SARB's Doing more home visits. Prevention and Intervention Programs. Chronic Absenteeism Program. Project Comeback. Multiagency Truancy Sweep in Fontana. Plus many other events, trainings and programs. Ms. Gregory also presented six (6) case history success stories. Please refer to the handout provided for details regarding all the changes and improvements made 	

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	since the expansion. During the presentation, Ms. Gregory also referred to a Power Point that is being shown to parents at SARB meetings. Mr. Wyatt requested the information.	Ms. Gregory will provide the Power Point to Mr. Wyatt.
	Ms. Wallace-Guerrero- Are there any inexpensive recognition/incentives, as in gift cards or certificates given out in regards to SARB's? She stressed the difference it can make to the kids and the families.	Ms. Gregory will look into the possibility and what may already be in place.
Staffing Updates	Ms. Smith-Lacy- Updates: One (1) PCO promoted at our Montclair Day Reporting Center. One (1) OA III retired One (1) School Transitional Liaison retired	
	 We have made some changes at our Day Reporting Centers to improve school attendance. We are running daily attendance reports to monitor attendance and our Supervision Probation Officers are picking the youth up from home when they don't show up to attend school. We are actively involved in SARB's We are also going to be starting independent studies at our Youth Justice Center (YJC) and Civic Center in Victorville Schools. Summer Camp will be starting two weeks after the end of school. There is a host of activities planned. At our next JJCC meeting on July 23rd, we will have a presentation on Summer Camp's events and activities. 	
JJCPA & Youthful Offender Block Grant FY 2019/2020	Ms. Smith-Lacy- At this time of year we submit our JJCPA & YOBG Consolidated Annual Plan 2019-2020, due May 1st 2019 regarding how the funds are being used for the JJCPA Funding. At this time there will be no changes and the programing will remain the same.	
Consolidated Annual Plan	Ms. Smith-Lacy- JJCPA-YOBG expenditure and data report - copies were given to the committee. These are traditionally a year behind. We will be improving our stats and acquiring additional stats next year, and will be all inclusive for the 2018 year. It is due October 1, 2019.	

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Required Ethics Training and Certification	Ms. Smith-Lacy- One of the rules of this committee, is that we must complete an online Ethics Training course and submit a certificate of completion. It is due every two (2) years. If you are due or have not completed the course, please do so, and submit the certificate to me by the next meeting on July 23 2019.	Turn in Ethics certificates to Dana Smith-Lacy by July 23, 2019.
L.E.T. Update- District Attorney and Public Defender	Updates were provided during Ms. Gregory's presentation.	
Roundtable	Ms. Peterson- One L.E.T. vehicle has been pulled. We are doing our best to provide coverage for areas that are a significant distance. If issues with coverage become problematic, we will see how to address it for the next school year. Mr. Barry- Sheriff's Aviation has a regular trip to Needles. We utilize them from time to time. If they have room, asking Sheriff's Aviation to allow your staff to ride with them, may be an option.	
Public Comments	None	
Next Meeting	Meeting Adjourned at 2:43 pm. The next meeting is for scheduled for July 23, 2019.	